



Open National Bidding for Supplies and Works

*Supply, Fixing and Commissioning of Outdoor Fitness
Equipment
at the Sodnac Wellness Park*

Procurement Reference No: *EWF/ONB/11-2025-26*

*Employees' Welfare Fund (EWF)
6th Floor, Moorgate House,
Sir William Newton Street,
Port Louis 11328
Tel: 208-8353|Fax: 208-8399|
Email: empwelfund@intnet.mu; procurement@ewf.mu*



Employees' Welfare Fund (EWF)
6th Floor, Moorgate House, Sir William Newton Street, Port Louis 11328
Tel: 208-8353 - Fax: 208-8399 | Email: empwelfund@intnet.mu; procurement@ewf.mu

Letter of Invitation

[Date].....

Procurement Reference No: EWF/OAB/11-2025-26

Invitation for Bids for Supply, Fixing and Commissioning of Outdoor Fitness Equipment at the Sodnac Wellness Park

The Employees' Welfare Fund (EWF) is inviting bids from eligible bidders of Mauritian nationals or entities incorporated in Mauritius for the items described in detail in the Priced Schedule and Technical Specifications. Any resulting contract shall be subject to the terms and conditions referred to in the document.

Queries, if any, should be addressed to:

Mr. Shyamdass Pentayah
Employees' Welfare Fund (EWF)
6th Floor, Moorgate House,
Sir William Newton Street,
Port Louis 11328

Please prepare and submit your bid in accordance with the instructions given in this Bidding Document.

SECTION I: INVITATION FOR BIDS

1. Preparation of Bids

You are requested to quote for the items mentioned in Section III by completing, signing and returning:

- (a) the Bid Letter in Section II with its annex for Bid Securing Declaration, where applicable; and
- (b) the List of Goods and Price Schedule in Section III;
- (c) the Specifications and Compliance Sheet in Section V; and
- (d) any other attachment deemed appropriate.

You are advised to carefully read the complete Invitation for Bids document, including the Special Conditions of Contract in Section VII, before preparing your bid. The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction.

2. Validity of Bids

The Bid validity period shall be (120) one hundred and twenty days from the date of submission deadline.

3. Delivery

3.1. The quantity of goods ordered may be changed by 10 % at the time of placement of order.

3.2. **Delivery and commissioning shall be within 15 weeks after the issue of Letter of Acceptance.**

Deviation in delivery period shall not be considered nor accepted.

4. Sealing and Marking of Bids

Bids should be sealed in a single envelope, clearly marked with the Procurement Reference Number, addressed to the Employees' Welfare Fund (EWF) with the Bidder's name at the back of the envelope.

5. Submission of Bids

Bids should be deposited in the Quotation/Tender Box located at:

*Employees' Welfare Fund (EWF)
6th Floor, Moorgate House,
Sir William Newton Street,
Port Louis 11328*

not later than 03 April 2026 by 14.00 hrs at latest.

Bids by post or hand delivered should reach Employees' Welfare Fund (EWF), 6th Floor, Moorgate House, Sir William Newton Street, Port Louis 11328] by the same date and time at latest. Late bids will be rejected.

Bids received by e-mail will not be considered.

6. Bid Opening

Bids will be opened by the “Employees’ Welfare Fund (EWF)” at *Employees’ Welfare Fund (EWF), 6th Floor, Moorgate House, Sir William Newton Street, Port Louis 11328* on 03 April 2026 at 14.10hrs.

Bidders or their representatives may attend the Bid Opening if they choose to do so.

7. Evaluation of Bids

The Employees’ Welfare Fund (EWF) shall have the right to request for clarifications during evaluation. Offers that are substantially responsive shall be compared on the basis of price or ownership cost, subject to Margin of Preference where applicable, to determine the lowest evaluated bid.

8. Eligibility Criteria

To be eligible to participate in this Bidding Exercise, you should:

- (a) have the legal capacity to enter into a contract to supply the goods and related services;
- (b) not be insolvent, in receivership, bankrupt, subject to legal proceedings for any of these circumstances or in the process of being wound up;
- (c) not have had your business activities suspended;
- (d) not have a conflict of interest in relation to this procurement requirement; and
- (e) have a valid trading licence/ Business Registration Card.

Bidders are requested to submit relevant documents to substantiate compliance with these criteria.

9. Documents Establishing Conformity of Goods and Related Services

Bidders shall submit along with their bids the documents marked hereunder:

(a)	Documents to establish conformity of goods as specified in Schedule of Requirements, highlighting deviations, if any, so as to establish substantial responsiveness of the proposed goods item;	<input checked="" type="checkbox"/>
(b)	A list giving full particulars, including available sources of spare parts, special tools, etc., necessary for the proper and continuing functioning of the Goods during the period specified in the Specification and Performance Requirement Sheet, following commencement of the use of the goods.	<input checked="" type="checkbox"/>
(c)	Documentary evidence to establish Bidder’s ability to provide the service or to execute the installation with regard to their skills, efficiency, experience and reliability.	<input checked="" type="checkbox"/>

10. Technical Compliance

Bidders shall submit along with their Bids documents, catalogues and any other literature to substantiate compliance with the required specifications and to qualify deviations if any with respect to Purchaser’s requirements.

The Specifications and Performance Requirements, and Compliance Sheet details the minimum specifications of the goods items to be supplied. The specifications have to be met, but no credit will be given for exceeding the specifications.

11. Prices and Currency of Bids

The currency of evaluation will be Mauritian Rupees.

12. Award of Contract

The Bidder having submitted the lowest evaluated responsive bid and qualified to supply the goods items and related services shall be selected for award of contract. Award of contract shall be by issue of a Purchase Order/Letter of Acceptance in accordance with terms and conditions contained in Section VI: Contract.

13. Performance Security

The successful bidder shall upon acceptance of its offer submit a Performance Security as per the format contained in the Schedule for an amount of 10 % of the contract price and valid 30 days beyond delivery period.

14. Integrity Clause

The Employees' Welfare Fund (EWF) commits itself to take all measures necessary to prevent corruption and ensures that none of its staff, personally or through his/her close relatives or through a third party, will in connection with the bid for, or the execution of a contract, demand, take a promise for or accept, for him/herself or third person, any material or immaterial benefit which he/she is not legally entitled to.

15. Rights of Employees' Welfare Fund (EWF)

The Employees' Welfare Fund (EWF) reserves the right:

- (a) to split the contract as per the lowest evaluated cost per item, and
- (b) to accept or reject any bid or to cancel the bidding process and reject all bids at any time prior to contract award.

SECTION II: BID LETTER

(to be completed by Bidders)

*[Complete this form with all the requested details and submit it as the first page of your bid with the Price list and documents requested above. A signature and authorisation on this form will confirm that the terms and conditions of the RB prevail over any attachments. **If your bid is not authorised, it will be rejected.**]*

Bid addressed to:	General Manager, Employees' Welfare Fund
Procurement Reference Number:	EWf/ONB/11-2025-26
Subject matter of Procurement:	Supply, Fixing and Commissioning of Outdoor Fitness Equipment at the Sodnac Wellness Park

- (a) We offer to supply the items listed in the attached List of Goods and Price Schedule as per the defined specification, *except for the qualified deviation [Bidder may delete this phrase in case of no deviation]* and, in accordance with the terms and conditions stated in your Invitation for Bids referenced above.
- (b) We confirm that we are eligible to participate in this Quotation exercise and meet the eligibility criteria specified in Section 1: Invitation for Bids.
- (c) We undertake to abide by the Conduct of Bidders and Suppliers as provided under section 52 of Public Procurement Act during the procurement process and the execution of any resulting contract.
- (d) The validity period of our Quotation is 120 (hundred and twenty) days from the date of the bid submission deadline.
- (e) We confirm that our quoted prices in the List of Goods and Price Schedule are fixed and firm and will not be subject to revision or variation, if we are awarded the contract **prior to the expiry** date of the Bid validity.
- (f) The delivery period offered, from the date of issue of Purchase Order/ Letter of Acceptance, is as shown in the List of Goods items and Price Schedule.
- (g) We have taken steps to ensure that no person acting for us or on our behalf will engage in any type of fraud and corruption during our participation in the bidding process and we commit ourselves to observe the same principles if awarded the contract and during its execution.

We understand that transgression of the above is a serious offence and appropriate actions will be taken against such bidders/suppliers.

Bid Authorised by:

Name of Bidder		Company's address and seal	
Contact Person			
Name of Person Authorising the Bid:		Position:	Signature:
Date		Phone No./E-mail	

Price Schedule: Goods Manufactured outside Mauritius

Bidder's name and address:						Prices to be in Mauritian Rupees	Date: _____ Procurement Ref No: EWF/ONB/11-2025-26	
1	2	3	4	5	6	7	8	9
Line Item N°	Description of Goods (or equivalent bearing the same functions as specified at Chapter 3 - Technical Specifications)	Country of Origin	Make	Denomination	Qty	Unit price including Custom Duties and Import Taxes paid,	VAT 15%	Total Price
1	Dips / Leg Raise			Unit	1			
2	Senior Treadmill /oblique			Unit	1			
3	Lat Pull Down/Shoulder Press (Dynamic)			Unit	1			
4	Chest Press/Seated Row (Dynamic)			Unit	1			
5	Pull Up/Assisted Pull Up			Unit	1			
6	Leg Press/bench			Unit	1			
7	Full Body Multi Gym			Set	1			
8	Cardio Multi Gym			Set	1			
9	Toning Multi Gym			Set	1			
10	Senior Cross Trainer			Unit	1			
11	Hand Bike			Unit	1			
12	Recumbent Bike			Unit	1			
13	Fitness Bike with sign frame			Unit	1			
						Total Bid Price inclusive of VAT		

Complete name of Bidder: Signature of Bidder: Date:

Price and Completion Schedule - Related Works/Services

Bidder's name and address:		Procurement Ref. No: EWF/ONB/11-2025-26 Date: _____		
		Prices to be in Mauritian Rupees		
1	2	3	4	5
Service No.	Description of Services	Price per Work/Service	VAT @ 15%	Total Price per Work/Service
1	Excavation in all type of soil to required depth in accordance with the Manufacturer's Specifications.			
2	Fixing of each equipment in reinforced concrete base of required size in accordance with the Manufacturer's Specifications. <u>Base top surface should be 100mm above Ground Level.</u>			
3	Maintenance Cost, labour only, for year 1 after Warranty			
4	Maintenance Cost, labour only, for year 2 after Warranty			
5	Maintenance Cost, labour only, for year 3 after Warranty			
6	Maintenance Cost, labour only, for year 4 after Warranty			
7	Maintenance Cost, labour only, for year 5 after Warranty			
			Total Bid Price	

NOTE: The maintenance costs per year should be lumped for all the items.

Complete name of Bidder: Signature of Bidder: Date:

Technical Specifications

Specification and Performance Requirement

The Goods and Related Services shall comply with following Technical Specifications:

[Bidders should complete columns **E and F** with the specification of the goods offered. Also state “comply” or “not comply” and give details of any non-compliance/deviation to the specification required. Attach detailed technical literature if required. Authorise the specification offered in the signature block below.]

A	B	C	D	E	F
Item No.	Item	Description	Benefits	Compliance of Specification Offered (YES/NO)	Details of Non-Compliance/ Deviation (if applicable)
1	Dips / Leg Raise	Core, hip flexes and upper body strength exercises. 2 exercises in 1 equipment – Dips exercise & Leg Raise to improved triceps dip exercise on one side and leg raise exercises on the other.	Builds core, arm and leg strength at all fitness levels. Users to perform knee raises and leg lifts.		
2 (a)	Senior Treadmill	Treadmill for Cardiovascular fitness and overall health. Treadmill for abdominal exercise to the gym and a great combination unit for the leg press.	Provide a low-impact workout, enhancing flexibility and mobility while reducing stress and improving mental clarity.		
2 (b)	Oblique	Provides for waist/hip workout. Exercises, like side bends or Twist from side to side to enhanced stability and balance.	Help to strengthen and tone core muscles, which play a vital role in stability, posture, and overall fitness.		

3	Lat Pull Down/ Shoulder Press	<p>2 exercises in 1 equipment for strength and toning exercises. Designed to offer a shoulder press and a Pull Down for upper body toning and strength workout.</p> <p>Back-to-back seats allowing two people to workout at once.</p> <p>Working the shoulder and arms muscles on one side, while working the lats and arms on the other.</p>	Strengthen shoulders, arms, and upper back muscles, while also improving core strength and posture.		
4	Chest Press / Seated Row	<p>Equipment to strengthen and tones major muscle groups in the chest, arms, shoulders and back giving a great upper body workout for all abilities.</p> <p>Double handles on each piece to target different muscles.</p>	Contributes to improve posture, upper body strength, and overall fitness.		
5	Pull Up / Assisted Pull Up	<p>Pull up for well fit user and assisted pull-up to allow users to gradually build strength by reducing the weight they need to lift, while also providing support to maintain proper form and reduce the chance of injury.</p> <p>One side there is a full pull up station and on the other the assisted pull up.</p>	Both pull-ups and assisted pull-ups are excellent for building strength in the back, arms, and core muscle.		
6	Leg Press / Bench	<p>Equipment is designed to provide a lower body workout, building leg strength and improving flexibility, particularly in the hips.</p> <p>Leg press to work leg and gluteal muscles under a controlled plane.</p> <p>Equipment that can be used for a variety of exercises, including sit-ups, dips, and back extensions and abdominal crunch exercises</p>	<p>Builds strength and tone in arms, legs and glutes.</p> <p>Strengthens core muscles, improving posture, and enhancing upper body tone.</p>		

7	Full Body Multi-Gym	Cluster of fitness equipment in 1 compact package for full body work out.	Full body workout.		
8	Cardio Multi Gym	Cluster of fitness equipment in 1 compact package for cardiovascular workout.	Cardiovascular workout.		
9	Toning Multi-Gym	Cluster of fitness equipment in 1 compact package for toning work out.	Tones and strengthens upper and lower body.		
10	Cross Trainer	Designed to give a great cardiovascular workout, as well as improving muscle tone in the legs and arms.	Strength and toning exercises for arms and legs too.		
11	Hand Bike	Equipment improving heart and vascular health, toning up arms and improving muscle condition, stamina and endurance.	Excellent for cardiovascular.		
12	Recumbent Bike	A bicycle that allows the user to sit in laid-back reclining position. Recumbent Bike gives the rider a workout similar to a bicycle but in a laid-back position, giving more support to the body. This cycling motion works the legs, strengthening and toning thigh and calf muscles. It will also get the heart rate up, burn calories and improve cardiovascular strength.	Gives an excellent cardiovascular workout, improves balance and flexibility and improves muscular strength and tone.		
13	Fitness Bike with Sign Frame	Outdoor Exercise pedal bike in a static position.	Benefits of cycling, workout the legs, strengthening and toning thigh and calf muscles.		

Name:		Signature:	
Position:		Date:	
Authorised for and on behalf of:		Company	

Important Notes

1. **Specifications:** Bidders shall provide specification for equipment proposed with detail of the dimensions, materials, safety features, and usage instructions for the equipment. It would likely include information on the frame construction, padding, adjustment mechanisms, and weight capacity. Additionally, it might specify the required installation space and recommended safety precautions.
2. **Ergonomic:** All equipment should be ergonomically designed for optimal training result and easy to use, safe and risk free.
3. **Safety & Quality:** Safety and Quality design of the equipment to be of European Standards **EN16630** or equivalent from an International Standards Organization for unsupervised Public Use Outdoor Fitness Equipment.

Certificates attesting same of each category of equipment mentioned in the bid should be submitted along with the offer from the supplier/manufacturer and the certificates shall mention clearly all components i.e. polypropylene or polyethylene plastic resistant to UV light, washable and heat resistant.

4. **Galvanized:** Certificates of galvanization should be submitted for all the equipment.
5. **Weatherproof:** Equipment to be made of weather resistant materials and designed for intensive outdoor use.
6. **Fixing:** Fixing should be 316 marine grade steel or better. All fittings, springs and exposed metal parts shall be in stainless steel or other rust resistant metal and be resistant to corrosion.
7. **Maintenance:** All equipment should be of low maintenance (in terms of frequency of maintenance and cost).
8. **Paint:** Paint UV stabilized.
9. **Catalogues:** Bidders to submit catalogues/ literatures/ pictures of equipment proposed along with quotation for a more comprehensive analysis during the evaluation process.

None submission of catalogues/ literatures/ pictures of equipment proposed may entail rejection of bid.

Scope of works for fixing of the Outdoor Fitness Equipment:

1. The placement and fixing of the fitness equipment would be subject to joint site visits organized by the EWF and the SMF with respect to approved location;
2. All equipment to be fixed on pedestals concrete base of required size in accordance with the Manufacturer's specification in 600 mm depth. Moreover, the base upper surface should be of 100mm above ground level;
3. Excavation of all kind of soil should be to required depth;
4. Provide concrete grade 25 to fix the fitness equipment ~~and make good~~ as per Purchaser's approval;
5. Supplier to submit 7 days and 28 days test result for concrete;
6. Site cleaning and cart away of the area after fixing of equipment; and

7. Works may be required to be carried out at specific time (outside opening hours of the Park upon approval of the Purchaser).

Inspections and Tests

The following documents should compulsorily be submitted along with the Bids:

1. Original of the Supplier's Certificate of Origin covering all items supplied;
2. Original Certificate of Inspection furnished to Supplier by the inspection agency; and
3. Certificates provided attesting the safety and quality of the product by the manufacturer, the warranty of the materials and the component of the equipment.

SECTION VI: CONTRACT AGREEMENT AND GENERAL CONDITIONS OF CONTRACT

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Goods (Ref. G/RFQ-GCC4/11-21), available on the website ppo.govmu.org except where modified by the Special Conditions below.

Section VII: Special Conditions of Contract

The following Special Conditions of Contract (SCC) shall supplement and / or amend the General Conditions of Contract (GCC). Whenever there is a conflict, the provisions herein shall prevail over those in the GCC.

GCC 1.1(h)	The Purchaser is: Employees' Welfare Fund
GCC 1.1 (m)	The Project Site is: Sodnac Wellness Park, Candos Hill, Mauritius
GCC 4.2 (a)	The meaning of the trade terms shall be as prescribed by Incoterms.
GCC 4.2 (b)	The version edition of Incoterms shall be Incoterms 2010.
GCC 8.1	For notices , the Purchaser's address shall be: The General Manager Employees' Welfare Fund, 6th Floor, Moorgate House, Sir William Newton Street, Port-Louis, 11328 Mauritius Telephone: +230 208 8353 Facsimile number: +230 208 8399 mail address: empwelfund@intnet.mu ; procurement@ewf.mu <i>Any additional Information please contact:</i> Mr. Jayesingh Dahoo, Project Manager Employees' Welfare Fund Tel: +230 208 8353 - Mob: +230 5947 8528 Mail: jaydahoo@ewf.mu
GCC 10.2	The rules of procedure for arbitration proceedings pursuant to GCC Clause 10.2 shall be as follows: <i>(b) Contracts with Supplier national of Mauritius:</i> In the case of a dispute between the Purchaser and a Supplier who is a national of Mauritius, the dispute shall be referred to adjudication or arbitration in accordance with the laws of Mauritius.

<p>GCC 13.1</p>	<p>Details of Shipping and other Documents to be furnished by Suppliers are:</p> <p><i>(a) For Goods from local suppliers (already imported on the basis of delivery to warehouse-DDP):</i></p> <p>Upon delivery of the Goods, the Supplier shall deliver the following documents to the Purchaser:</p> <ul style="list-style-type: none"> (i) one original and two copies of the Supplier’s invoice, showing Purchaser, the Contract number, Goods’ description, quantity, unit price, and total amount. Invoices must be signed in original and stamped or sealed with the company stamp/seal; (iii) one original of the Manufacturer’s or Supplier’s Warranty certificate covering all items supplied; (iv) one original of the Supplier’s Certificate of Origin covering all items supplied; (v) original copy of the Certificate of Inspection furnished to Supplier by the nominated inspection agency (vi) other procurement-specific documents required for delivery/payment purposes.
<p>GCC 15.1</p>	<p>The prices charged for the Goods supplied and the related Services performed <u>shall not be adjustable</u>.</p>
<p>GCC 16.1</p>	<p>The method and conditions of payment to be made to the Supplier under this Contract shall be as follows:</p> <p>On Acceptance: The Contract Price of Goods received shall be paid within twenty-one (21) working days of receipt of the Goods upon submission of an invoice (showing Purchaser’s name; the Procurement Reference number, description of payment and total amount, signed in original, stamped or sealed with the company stamp/seal) supported by the Acceptance Certificate issued by the Purchaser.</p> <p>In case the Supplier is a Small and Medium Enterprise, the Purchaser undertakes to effect payment after supply of the goods items to the satisfaction of the Purchaser within 14 days from date of invoice, and subject to the Supplier submitting all required documents.</p>
<p>GCC 16.4 (b)</p>	<p>Local Suppliers shall be paid in Mauritian Rupees only.</p>
<p>GCC 16.5</p>	<p>Interest shall be payable immediately after the due date for payment.</p> <p>The interest rate shall be the legal rate.</p>
<p>GCC 18.1</p>	<p>The Performance Security “shall” be 10% of the Contract Price (inclusive of VAT) and valid up to 30 days beyond the contract period.</p>

GCC 18.3	If required, the Performance Security shall be denominated in the form of a Bank Guarantee as per format at Section VIII.
GCC 18.4	Discharge of the Performance Security shall take place: not later than twenty-eight (28) days following the date of Completion of the Supplier's performance obligations under the Contract, including any warranty obligations.
GCC 23.2	The packing, marking and documentation within and outside the packages shall be as per industry norms.
GCC 24.1	The insurance coverage shall be as specified in the Incoterms.
GCC 25.1	Responsibility for transportation of the Goods shall be as specified in the Incoterms.
GCC 26.1	The inspections and tests shall be: carried out jointly by the Supplier and representatives of the Purchaser at the site location: Sodnac Wellness Park, Candos Hill.
GCC 26.2	The Inspections and tests shall be conducted at the Sodnac Wellness Park, Candos Hill.
GCC 27.1	The liquidated damages shall be 1% of the contract price per week up to a maximum of 10%.
GCC 28.3	The period of the Warranty shall be 365 days (or Bidder to specify) as from date of supply and commissioning of the required equipment. For purposes of the Warranty, the place(s) of final destination(s) shall be: Sodnac Wellness Park, Candos Hill.
GCC 28.5	The period for repair or replacement shall be: within 15 days from the date of notification.

Section VIII: Performance Security

[The bank/Insurance company, as requested by the successful Bidder, shall fill in this form in accordance with the instructions indicated]

Date: *[insert date (as day, month, and year) of Bid Submission]*
Procurement Reference No. and title: *[insert no. and title of bidding process]*

Bank/Insurance company's Branch or Office: *[insert complete name of Guarantor]*

Beneficiary: *[insert complete name of Purchaser]*

PERFORMANCE GUARANTEE No.: *[insert Performance Guarantee number]*

We have been informed that *[insert complete name of Supplier]* (hereinafter called "the Supplier") has entered into Contract No. *[insert number]* dated *[insert day and month]*, *[insert year]* with you, for the supply of *[description of Goods and related Services]* (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a Performance Guarantee is required.

At the request of the Supplier, we hereby irrevocably undertake to pay you any sum(s) not exceeding *[insert amount(s)¹ in figures and words]* upon receipt by us of your first demand in writing declaring the Supplier to be in default under the Contract, without cavil or argument, or your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This Guarantee shall expire no later than the *[insert number]* day of *[insert month]* *[insert year]*,² and any demand for payment under it must be received by us at this office on or before that date.

This guarantee is subject to the Uniform Rules for Demand Guarantees, ICC Publication No. 758.

¹ *The Bank/Insurance company shall insert the amount(s) specified in the SCC and denominated, as specified in the SCC, either in the currency(ies) of the Contract or a freely convertible currency acceptable to the Purchaser.*

² *Dates established in accordance with Clause 18.4 of the General Conditions of Contract ("GCC"), taking into account any warranty obligations of the Supplier under Clause 16.2 of the GCC intended to be secured by a partial Performance Guarantee. The Purchaser should note that in the event of an extension of the time to perform the Contract, the Purchaser would need to request an extension of this Guarantee from the Bank/Insurance company. Such request must be in writing and must be made prior to the expiration date established in the Guarantee. In preparing this Guarantee, the Purchaser might consider adding the following text to the Form, at the end of the penultimate paragraph: "We agree to a one-time extension of this Guarantee for a period not to exceed [six months] [one year], in response to the Purchaser's written request for such extension, such request to be presented to us before the expiry of the Guarantee."*

SCHEDULE 4: BID CHECKLIST SCHEDULE

Procurement Reference No.:

Description	Enclosed (please tick if submitted and cross if not)
Bid Letter	
List of Goods and Price Schedule	
Specifications and Compliance Sheet	
Evidences for conformity of Goods	
Original of the Supplier's Certificate of Origin covering all items supplied.	
Original Certificate of Inspection furnished to Supplier by the inspection agency.	
Certificates provided attesting the safety and quality of the product by the manufacturer, the warranty of the materials and the component of the equipment.	
Catalogues/ literatures/ pictures of equipment proposed.	

Disclaimer: *The list defined above is meant to assist the Bidder in submitting the relevant documents and shall not be a ground for the bidder to justify its non-submission of major documents for its bid to be responsive. The onus remains on the Bidder to ascertain that it has submitted all the documents that have been requested and are needed for its submission to be complete and responsive.*